

Support Resources for Course Quality Assurance Program

BOR Quality Assurance Online Course Review Policy and Processes

- [Quality Assurance Policy and Processes](#) (2009)
- [Quality Assurance Review Update](#) (2016)
- [SDBOR Online QA Rubric](#) (rev. 2017)

DSU QA Policy for Online Courses

- [DSU Quality Assurance Policy for Online Courses](#) (2017)

DSU Course Quality Assurance

A training course has been developed in D2L that provides guidelines on course design and development in accordance with the Quality Assurance standards, with procedural descriptions and visual illustrations. The training materials include nine modules:

1. Course Introduction and Overview
2. Learning Objectives/Competencies
3. Assessment and Measurement
4. Resources and Materials
5. Learner Interaction
6. Course Technology
7. Learner Support
8. Accessibility
9. Alignment of Essential Standards

DSU Quality Assurance Online Course Review Tool

This tool is created to streamline the process of QA online course review by course instructors, peer reviewers, and the instructional design specialist. This tool lists each specific standard with links to the annotations and examples. The reviewers will choose **Yes** or **No** to indicate if the standard is met and a textbox is provided to enter comments or recommendations for course improvement. Once the review is completed, the tool can automatically calculate the review score. An email alert will be sent to the course instructor who can then login to view the review feedback. The application uses a database to manage user access, input, and completion of review process.

Quality Assurance Online Course Review Summary

Office of Online Education has also conducted DSU QA online course review process since 2007. We have 177 online courses reviewed by peers and self-review. 130 online faculty attended the course review process as the course instructors or course reviewers.

Appendix A-1. DSU Course Quality Assurance Homepage

DSU
DAKOTA STATE

DSU Course Quality Assurance

Course Home | Content | Assessments | Communications | Resources | Edit Course

QA Rubric and Tools | ▾

- [DSU Online Course Rubric](#)
- [SDBOR Online QA Rubric \(2009\)](#)
- [Revised SDBOR Online QA Rubric \(2015\)](#)
- [Revised SDBOR Online QA Rubric \(2017\)](#)
- [Quality Assurance Checklist](#)
- [DSU Quality Assurance Policy for Online Courses](#)
- [DSU QA Course Review Tool](#)
- [Online Course Design and Development](#)

Trainings | ▾

- [Best Practices for Designing Your Course in D2L](#)
- [Hybrid Course Design and Development Process](#)
- [Improving Instructor Response and Availability \(PDF\)](#)
- [Tips Of Course Design](#)
- [Accessible Course Design from D2L](#)
- [Quality Assurance: Online Course Design and Review \(PDF\)](#)

Web Resources | ▾

- [Checklist for Online Instructors \(University of Wisconsin-Stout\)](#)
- [The Core Rules of Netiquette](#)
- [Writing Quality Learning Objectives \(Park University\)](#)
- [Quality Online Course Initiative \(Illinois Online Network\)](#)
- [California State University, Chico's Rubric for Online](#)

Welcome to Quality Assurance Training | ▾

Quality Matters <http://www.qualitymatters.org> was developed by MarylandOnline, with the Fund for the improvement of Postsecondary Education (FIPSE) from U.S. Department of Education. Quality Matters provides inter-institutional quality assurance in online learning. This is achieved through a not-for-profit subscription service providing tools and training for quality assurance of online courses.

Since 2006, SD BOR has adopted a quality assurance rubric that is designed to improve the quality of online courses by establishing a peer-review quality assurance process in the system wide. SDBOR Online QA Rubric (2009) offers the guidelines of online course and hybrid course design and development at the South Dakota regental universities. The rubric itself is broken down into eight review standards, and then further broken down into specific review standards, with annotated examples for each standard. Please view the website for the revised SDBOR Online QA Rubric (2015) and SDBOR Online QA Rubric (2017).

DSU Online Course Rubric: New DSU online faculty are encouraged to use the Quality Assurance Rubric as guidelines to design and develop online courses. This short tutorial is designed to help you design, develop and implement online courses using the quality assurance standards in D2L learning environment.

DSU Quality Assurance Course Review Policy: The purpose of the Quality Assurance review is to ensure the quality of online and blended/hybrid course design and development following the South Dakota Board of Regent's (SDBOR) Online Quality Assurance Rubric.

DSU Quality Assurance Course Review Tool: This tool is created to streamline the process of course review by course instructors, peer reviewers, and the instructional designer.

Quality Assurance Checklist covers two parts: Essential Components and Recommended Components. To meet Quality Matters expectations, your course must meet all 3-point Essential Components and earn a total score of 65 out of 76 possible points.

Guidelines on D2L Course Design and Development: This site is intended to provide guidelines on how to design and develop a course in D2L that can meet the Quality Assurance expectations.

Content Browser | ▾

Bookmarks | Recently Visited

Figure 1. DSU Course Quality Assurance Homepage

Appendix A-2. DSU Course Quality Assurance Training Modules

The screenshot displays the DSU Course Quality Assurance interface. At the top left is the DSU DAKOTA STATE logo. The top right of the header shows "DSU Course Quality Assurance". Below the header is a navigation bar with links for "Course Home", "Content", "Assessments", "Communications", and "Resources", along with an "Edit Course" link. The main content area is titled "Quality Matters Training Modules" and includes a search bar, "Print" and "Settings" icons, and a "Published" status indicator. The interface features a sidebar with navigation options: "Overview", "Bookmarks", "Course Schedule", "Table of Contents" (with a count of 9), "Quality Matters Training Modules" (with a count of 9), and "Add a module...". The main content area contains a list of seven modules, each with a hamburger menu icon, a title, a dropdown arrow, and a checkmark icon:

- Module 1: Course Introduction and Overview
- Module 2: Learning Objectives/Competencies
- Module 3: Assessment and Measurement
- Module 4: Resources and Materials
- Module 5: Learner Interaction
- Module 6: Course Technology
- Module 7: Learner Support

Figure 2. DSU Quality Assurance Training Modules

Appendix B. DSU Quality Assurance Online Course Review Tool Homepage

Course Instructor View		
1.	REV 100 : Quality Matters Rubric	
>> Reviewed by wangh		
Review the following course(s)		
1.	CET 600 : Instructional Programming	>> View
2.	CIS 275 D30: Web Application Prog I	>> Start
3.	CIS 330 D30: COBOL I	>> Start
>> instructor self review by tnjohnson01		
4.	CIS 460 D30: Windows Administration	>> Start
>> instructor self review by mjham		
5.	HLTH 370 D30: Stress Management	>> Start
>> instructor self review by swklungseth		
6.	HLTH 420 D30: K-12 Methods of Health Instr	>> Start
>> instructor self review by aaveenhof		
7.	MATH 021 D30: Basic Algebra	>> Start

Figure 3. DSU Quality Assurance Online Course Review Tool Homepage

Appendix C. Quality Assurance Online Course Review Summary

1. ACCT 210	31. CIS 338	61. CSC 466	91. EXS 420	121. INFS 744	151. MCOM 351
2. ACCT 211	32. CIS 384	62. CSC 444	92. EXS/PE 180	122. INFS 892	152. MCOM 358
3. ACCT 430	33. CIS 375	63. CSC 317	93. GEOG 312	123. INFS 614	153. MCOM 362
4. ART 211	34. CIS 383	64. CSC 250	94. HIM 250	124. INFS 730	154. MCOM 161
5. ART 111	35. CIS 385	65. CSC 438	95. HIM 265	125. INFS 612	155. MCOM 409
6. ARTD 356	36. CIS 487	66. CSC 206	96. HIM 260	126. INFS 730	156. MUS 100
7. ARTD 245	37. CIS 330	67. CSC 150	97. HIM 361	127. INFS 792	157. PE 204
8. ARTD 282	38. CIS 427	68. ECON 201	98. HIM 292/490	128. INFS 734	158. PE 360
9. ARTH 100	39. CIS 424	69. ED 592	99. HIM 262	129. INFS 780	159. PHSI 421
10. ARTH 212	40. CIS 484	70. ED 692	100. HIM 450	130. INFS 608	160. PHYS 111
11. BADM 350	41. CIS 251	71. EDFN 475	101. HIM 252	131. INFS 692	161. POLS 100
12. BADM 476	42. CIS 105	72. EDFN 465	102. HIM 450	132. INFS 760	162. RESP 105
13. BADM 712	43. CIS 361	73. EDFN 366	103. HIM 130	133. INFS 605	163. SEED 302Math
14. BADM 435	44. CIS 380	74. EDFN 365	104. HIM 170	134. INFS 720	164. SEED 302ED
15. BADM 460	45. CIS 350	75. EDFN 440	105. HIST 151	135. LT 785	165. SEED 401
16. BADM 481	46. CIS 328	76. ELED 310	106. HIST 152	136. MATH 361	166. SEED 302Computer
17. BADM 472	47. CIS 130	77. ELED 330	107. HLTH 420	137. MATH 281	167. SOC 285
18. BADM 220	48. CIS 387	78. ELED 303	108. HLTH 422	138. MATH 121	168. SOC 382
19. BADM 457	49. CIS 325	79. ENGL 201	109. HLTH 370	139. MATH 120	169. SPCM 101
20. BADM 310	50. CIS 332	80. ENGL 101	110. HLTH 201	140. MATH 509	170. SPED 400
21. BADM 344	51. CIS 460	81. ENGL 379	111. HLTH 370	141. MATH 342	171. SPED 431
22. BADM 370	52. CIS 331	82. ENGL 466	112. INED 211	142. MATH 123	172. SPED 442
23. BADM 482	53. CSC 482	83. ENGL 268/363	113. INFA 792	143. MATH 102	173. SPED 460
24. BADM 321	54. CSC 461	84. ENGL 208	114. INFA 723	144. MATH 341	174. SPED 100
25. BIOL 165	55. CSC 292	85. ENGL 401	115. INFA 745	145. MATH 316	175. THEA 200
26. BIOL 323	56. CSC 105	86. ENGL 210	116. INFA 723	146. MATH 341	176. THEA 201
27. BIOL 101	57. CSC 451	87. ENGL 450	117. INFA 743	147. MATH 021	177. WEL 100
28. CET 756	58. CSC 123	88. ENGL 457	118. INFA 711	148. MATH 101	
29. CET 692	59. CSC 470	89. EPSY 330	119. INFA 739	149. MCOM 353	
30. CET 747	60. CSC 714	90. EXS 492	120. INFA 721	150. MCOM 318	

Figure 3. DSU Quality Assurance Online Course Review Summary